

# How to install and activate Push to Talk Plus on a tablet

Log in to your account through either the My Business Account or the Verizon Enterprise Center website.

- My Business Account is for companies with more than five but fewer than 100 lines of service.
- Verizon Enterprise Center is for companies with more than 100 lines of service.

Click on **Manage Software**.

The screenshot shows the Verizon Manage Account interface. At the top, there is a navigation bar with the Verizon logo, 'Manage Account', and 'Support'. Below this is a 'Wireless & Mobility' section with three columns: 'Billing', 'Service', and 'Product Tools'. The 'Service' column contains links for 'Manage Billing Accounts', 'Manage Wireless Numbers', 'Bulk Account Maintenance', 'Wireless Transfer History', and 'Manage Software', which is circled in green. The 'Product Tools' column includes 'Device Recycling', 'Machine to Machine Management Center', and 'Network Event Notification'. Below the navigation bar, there are two main content areas: 'Service' and 'Notifications'. The 'Service' area features a search bar for 'Wireless Number' and a table of 'Wireless lines'. The 'Notifications' area shows 'There are no notifications' and an advertisement for the iPhone 7.

Wireless Number	User Name	Upgrade Date	Cost Center
919-221-1234	#1960000007	Eligible for upgrade	
919-221-1234	#2146000000	Eligible for upgrade	
919-221-1234	#1146000000	Eligible for upgrade	
919-221-1234	#2146000000	Eligible for upgrade	
919-221-1234	#2146000000	Eligible for upgrade	
919-221-1234	#2146000000	Eligible for upgrade	
919-221-1234	#2146000000	Eligible for upgrade	
919-221-1234	#2146000000	Eligible for upgrade	
919-221-1234	#2146000000	Eligible for upgrade	
919-221-1234	#2146000000	Eligible for upgrade	

# Buy one or more Push to Talk Plus (PTT+) for Tablet licenses.

Location: Choose Location | Live Chat | Cart Empty | Notifications

verizon Manage Account Support

Licenses | License Information | Payment Information | Review & Submit

**Make Account Selection**

Select billing account number or click to Search.  
(Users with access to more than 25 accounts must select Search to choose an account.)

Select One OR **Search >**

Selected Account: **Continue >**

**Push to Talk Plus**

**PTT+ for Dispatch**

Push To Talk Plus supports PTT functionality on a Windows PC. With a dispatch console, a user can see group members on a map. The user can also initiate, monitor and receive one to one and group calls.

License Pricing:

Quantity:

**Add to Cart >**

**PTT+ for Tablet**

Push To Talk Plus is available on a variety of Android and iOS devices. We support both 4G LTE as well as WiFi only enabled tablets.

License Pricing:

Quantity:

**Add to Cart >**

**PTT+ Land Mobile Radio Channel Connection**

Integrate a Land Mobile Radio (LMR) Channel in the Push To Talk Plus platform. Special hardware is required. Contact your Sales Representative.

License Pricing:

Quantity:

**Add to Cart >**

**PTT+ Land Mobile Radio Channel Connection**

Combine a single Land Mobile Radio (LMR) user to the Push To Talk Plus platform. Special hardware is required. Contact your Sales Representative.

License Pricing:

Quantity:

**Add to Cart >**

**Continue >**

To find PTT+, click on **Manage Account** or on **Product Tools**.

Location: Choose Location Notifications Cart Empty

**verizon** [Manage Account](#) [Support](#)

**Billing**

Account Number

**Recent Invoices** [View all invoices](#)

Account Nu...	Bill Date	Due Date	Current Char...
	11/10/2016	12/05/2016	

**Service** [Actions](#)

Wireless Number

**Wireless lines** [View all accounts](#) [View all lines](#)

Wireless N...	User Name	Upgrade Date	Cost Center
908-33-1111	SALLY	Eligible for u...	
908-33-1111	BRAD	Eligible for u...	
908-33-1111	JOSE	Eligible for u...	
908-33-1111	KEITH	Eligible for u...	
908-33-1111	PAUL	Eligible for u...	
908-33-1111	ROLLO	Eligible for u...	
908-33-1111		Eligible for u...	
908-33-1111		Eligible for u...	
908-33-1111		Eligible for u...	
908-33-1111		Eligible for u...	

**Favorites**

- [Billing](#)
- [Account Usage](#)
- [Product Tools](#)
- [Transaction History](#)
- [View Invoices](#)
- [Wireless Reports](#)

**Notifications**

**Get ready for an improved Reports experience!**  
Get ready for an improved Reports experience. An upgraded online Reports experience is being...

**iPhone 7**  
Buy now

Under **Product Tools**,  
click **View All**.

The screenshot shows the Verizon Manage Account interface. At the top, there are navigation links for "Location: Choose Location", "Notifications", and "Cart Empty". The main navigation includes "verizon", "Manage Account", and "Support". Below this is the "Wireless & Mobility" section, which is divided into three columns: "Billing", "Service", and "Product Tools". The "Product Tools" column contains links for "Device Recycling", "Machine to Machine Management Center", "Network Event Notification", and a "View all" link, which is circled in green. Below the navigation is a "Accounts" section with a search bar for "Wireless Number" and a table of "Wireless lines". The table has columns for "Wireless N...", "User Name", "Upgrade Date", and "Cost Center". The table lists several lines with user names like SALLY, BRAD, JOSE, KEITH, PAUL, and ROLLO, all marked as "Eligible for u...". To the right of the table is a notification banner for "Get ready for an improved Reports experience!" and an advertisement for the iPhone 7.

Location: Choose Location Notifications Cart Empty

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Wireless & Mobility

**Billing**  
View Invoices  
Reports

**Service**  
Manage Billing Accounts  
Manage Wireless Numbers  
Bulk Account Maintenance  
Wireless Transaction History  
Manage Software

**Product Tools**  
Device Recycling  
Machine to Machine Management Center  
Network Event Notification  
**View all**

Accounts

Notifications

Wireless Number Wireless Number

**Wireless lines** View all accounts View all lines

Wireless N...	User Name	Upgrade Date	Cost Center
908-33-...	SALLY	Eligible for u...	
908-33-...	BRAD	Eligible for u...	
908-33-...	JOSE	Eligible for u...	
908-33-...	KEITH	Eligible for u...	
908-33-...	PAUL	Eligible for u...	
908-33-...	ROLLO	Eligible for u...	
...	...	Eligible for u...	
...	...	Eligible for u...	
...	...	Eligible for u...	
...	...	Eligible for u...	

Get ready for an improved Reports experience!  
Get ready for an improved Reports experience An upgraded online Reports experience is being...

iPhone 7  
Buy now

Once all product tools are showing, click on **Push to Talk**.

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Live Chat Notifications

### Product Tools

The Products below have been made available at the request of your organization.

**Device Recycling**  
Your used wireless devices may be eligible for credit, recycling or repurposing.

**Enterprise Messaging**  
With Enterprise Messaging, Verizon Wireless provides a one stop messaging solution for Educational Institutions and Businesses that need to send a large volume of text messages.

**Field Force Manager**  
Get help reducing operating costs, increasing worker productivity and streamlining business processes with Field Force Manager a turnkey wireless solutions package from Verizon Wireless that's breaking new ground in resource tracking and management.

**Network Extender**  
Now, there's a device that can provide enhanced in-building wireless coverage. Network Extender for Business from Verizon delivers access to America's largest high-speed wireless network, increasing workplace accessibility and productivity.

**Push to Talk**  
With Push to Talk Plus Enterprise Contact Management, you are able to efficiently create and maintain contacts, groups and sub lists.

**Signal Booster**  
Business and enterprise customers who use a Consumer Signal Booster can register their devices here.

**Verizon MDM**  
Verizon MDM is a single web based console which delivers an intuitive interface to manage both Verizon and 3rd party mobility services including firmware management, device management, application management, BYOD, connectivity

Search for the phone number or name that you want to use with your tablet PTT+ app.

Location: Choose Location    Notifications    Live Chat    Cart Empty

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### Push to Talk

Contacts    Sub Lists    Groups    Templates    Transaction History    Push To Talk Support

Structures - Hide  
PTT  
Unassigned  
Return to All Contacts

All Contacts [Refresh List](#)

Select the numbers and choose the action    Help with Contacts

Actions

**i** You have one or more lines with Push to Talk service in your contact list. To take advantage of Push to Talk Plus functionality, you must upgrade your equipment. Please select one or more phones below and click upgrade.

Search by Name

Search current folder only

Select All | Deselect All    299 Lines in Current Filter  
0 Lines Selected

Name	Number	Service	Contact type	Account
5883-XXXX	588-364-XXXX	PTT+ for Dispatch	Internal	00001
5883-XXXX	588-364-XXXX	PTT+ for Dispatch	Internal	00001
5885-XXXX	588-501-XXXX	PTT+ for Tablet	Internal	00001
5885-XXXX	588-501-XXXX	PTT+ for Tablet	Internal	00001
5885-XXXX	588-501-XXXX	PTT+ for Tablet	Internal	00001
5885-XXXX	588-501-XXXX	PTT+ for Tablet	Internal	00001
5885-XXXX	588-501-XXXX	PTT+ for Tablet	Internal	00001
5885-XXXX	588-501-XXXX	PTT+ for Tablet	Internal	00001
5885-XXXX	588-501-XXXX	PTT+ for Tablet	Internal	00001
5885-XXXX	588-501-XXXX	PTT+ for Tablet	Internal	00001



Click on the correct name or number in your search results.

Location: Choose Location  
Live Chat Can Empty

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### Push to Talk

Contacts Sub-Line Services Services Transmission History Push To Talk Support

Structures [View](#)

PTT Unassigned  
[Return to All Contacts](#)

#### All Contacts

Select the numbers and choose the action [Help with Contacts](#)

Actions

**!** You have one or more lines with Push to Talk service in your contact list. To take advantage of Push to Talk Plus functionality, you must upgrade your equipment. Please select one or more phones below and view options.

Search by: Name

Search by last name only

Select All |  1 Line in Current Filter  
0 Lines Selected

Name	Number	Service	Contact type	Account
TKL PORTER TABLET	800-800-0000	Push to Talk Plus	Internal	XXXXXXXXXXXX

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[Terms and Conditions](#)

[Click for Access](#)

# Click Get Activation Code.

Location: Choose Location | Notifications | Live Chat | Cart Empty

verizon Manage Account Support

Push to Talk

Contacts | Sub Lists | Groups | Templates | Transaction History | Push To Talk Support

Internal Contact Profile Refresh List | Back to All Contacts

In order to activate your PTT+ license you will need to click the Get Activation Code button. Processes may be running in the background that could update this contact's assignments. Please use the "Refresh List" link at any time to display the most current assignments for this contact.

Name: TIM PORTER TABLET | Update | Re-Synch

Number: 908 | Account Number: 00001

Service: PTT+ for Tablet

Get Activation Code

Below is a list of Enterprise Contacts, Sub Lists and Groups that are assigned to DISPATCH CENTER's Push to Talk.

Contacts | Help with Internal Contacts

Add Contacts | 0 Lines in Current Filter | 0 Lines Selected

Name	Number
This contact does not have any Enterprise Contacts. To Add Contacts, please choose the "Add Contacts" link above.	

Show 15 rows | Page 1 of 1 | Jump to

Sub Lists | Add Sub List(s)

Name
Tim Porter Tablet

Groups | Add Group(s)

Group Name
Maintenance
Shipping
Warehouse

Remove Selected | Apply Template | Copy

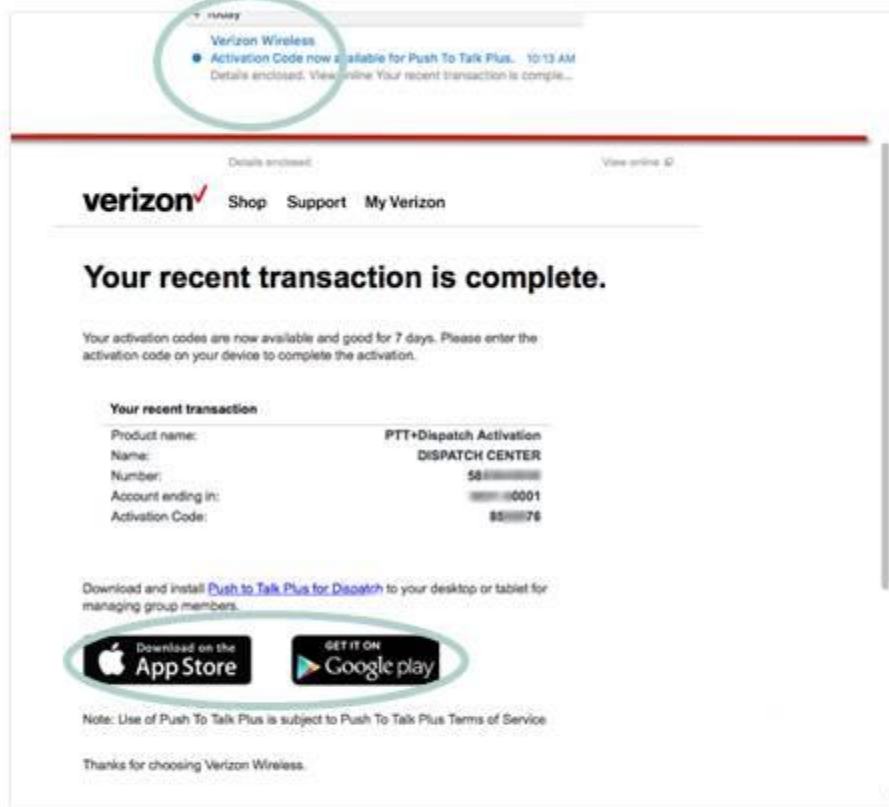
Put your email address in the activation code pop-up. Then click **Continue**.

The screenshot shows the Verizon account management interface. A pop-up window titled "Activation Code" is centered on the screen. The pop-up contains the following text: "Your request to get activation code was submitted successfully. To check the status of your request, go to Transaction History. Your transaction reference number is 11862945." Below this, it states: "In order to activate your PTT+ license you will need the activation code below. Activation Code is valid for 7 days, any device associated with a previous profile has been deactivated." The activation code "000976" is displayed in red. Below the code is a field labeled "Email Activation Code:" with a placeholder "Enter valid email address here. Example: abc@gmail.com". A red "Continue" button is at the bottom right of the pop-up. The background shows the Verizon account page with sections for "Push to Talk", "Internal Contact Profile", "Contacts", "Sub Lists", and "Groups".

Click **OK** on the activation code pop-up.

The screenshot displays the Verizon account management interface. At the top, there are navigation links for "Location", "Manage Account", and "Support". A pop-up window titled "Activation Code" is centered on the screen, containing the message: "Your email request was submitted successfully. To check the status of your request, go to Transaction History. Your transaction reference number is 115801115." The "OK" button in the pop-up is circled in red. Below the pop-up, the main interface shows the "Internal Contact Profile" for "Tim Porter Tabler". It includes fields for Name, Number, and Account Number, along with an "Update" button and a "Fix-Synch" button. A section titled "Get Activation Code" provides instructions on how to activate a PTT+ license. Below this, there are sections for "Contacts" and "Sub Lists", each with a table of items and an "Add" button. At the bottom, there are buttons for "Remove Selected", "Apply Template", and "Copy", along with a "Send Feedback" link.

When the “transaction is complete” screen appears, open your email to get your activation code. Then using your tablet, click on the Google Play™ or Apple® App Store® icons to access the app.



The screenshot shows an email notification from Verizon Wireless. At the top, a green circle highlights a notification bubble that says "Verizon Wireless" and "Activation Code now available for Push To Talk Plus... 10:13 AM". Below this, the email header includes the Verizon logo and navigation links for "Shop", "Support", and "My Verizon". The main heading reads "Your recent transaction is complete." Below this, a message states: "Your activation codes are now available and good for 7 days. Please enter the activation code on your device to complete the activation." A section titled "Your recent transaction" contains a table with the following details:

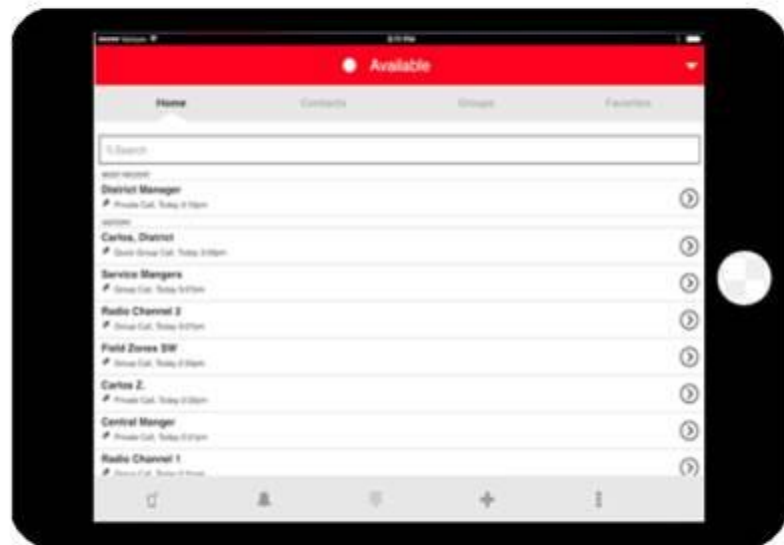
Product name:	PTT+Dispatch Activation
Name:	DISPATCH CENTER
Number:	58-00000000
Account ending in:	0001
Activation Code:	8500076

Below the table, a note says: "Download and install [Push to Talk Plus for Dispatch](#) to your desktop or tablet for managing group members." At the bottom of this section, two buttons are highlighted with a green circle: "Download on the App Store" and "GET IT ON Google play". A final note at the bottom states: "Note: Use of Push To Talk Plus is subject to Push To Talk Plus Terms of Service" and "Thanks for choosing Verizon Wireless."

# Install PTT+ for Tablet

## This includes several steps:

1. Download and install the application from the appropriate iTunes® or Google Play store.
2. Accept the user license.
3. Enter **the** activation code when prompted.
4. Allow time for PTT+ to connect to the server and download your contacts.
5. Push contacts and groups from your online Enterprise Contact Manager (ECM) tool.
6. Go to [pushtotalkplus.com](http://pushtotalkplus.com) for training.



**Thank you.**